



## **BOOKING RULES AND PROCESS**

1. Change of Main Booker is not allowed. The flight will be cancelled if the Main Booker is unable to play unless valid or medical reason with supporting documentation is provided.
2. Forming a Flight
  - Minimum of 3 balls to book a flight
  - Minimum of 2 OCC members required in a flight
  - Single / 2-ball flights have no standing; members can place themselves in Waitlist using iGolf
  - OCC members may book a flight with only 2 players via phone, if tee times are still available 24 hours prior to the date of play.
3. Restriction of Play
  - Only OCC Golfing members are allowed to walk 9 holes.
    - Gold, Silver & TCGM can book for and walk on Sat, Sun & Tue
    - WTGM can book for and walk on Tue only
4. Registration at the Golf Counter
  - Gold / Silver / WTGM / Social
    - No need to register at the Golf Counter
    - Collect your buggies from the buggy bay and proceed to your respective tee box
  - TCGM / MGK / Union / Visitors
    - Registration at the Golf Counter is required
5. Modification of Players
  - Second OCC member can be changed to another OCC member until before tee time without a fee
  - Other than the required 2 OCC members - Change of player's name and category can be made using iGolf until before tee time without a fee
6. Cancellation Fee
  - Cancellation of flight or player within 48 hours from tee time will incur a penalty fee, unless valid or medical reason with supporting documentation is provided.
    - Cancellation fee will be charged to member's respective SOA
    - Cancellation fee for Affiliate members and Guests will be charged to the Main Booker's SOA
  - Cancellation Fee:

18-hole Game (per golfer)	
Weekday	Weekend / PH
\$228.90	\$337.90

*Rates quoted above include prevailing GST.*



9-hole Game (per golfer)	
Weekday	Weekend / PH
\$114.45	\$168.95

*Rates quoted above include prevailing GST.*

7. No-Show Fee:

18-hole Game (per flight)	
Weekday	Weekend / PH
\$915.60	\$1,351.60

*Rates quoted above include prevailing GST.*

9-hole Game (per flight)	
Weekday	Weekend / PH
\$457.80	\$675.80

*Rates quoted above include prevailing GST.*

8. Charging of Golf Fees

- Golf fees will be charged to individual member's SOA
- Fees of Affiliate members and Guests can be charged to the Main Booker's SOA or can be paid using credit card at the Golf Counter

9. Available Credit

- Minimum \$0 is required to book. A negative balance on available credit will prevent booking.

**INCLEMENT WEATHER RULES FOR IN THE NEW SYSTEM (FOR CHARGING PURPOSES)**

1. Golfers who have played 3 holes and less when inclement weather affects play, and cannot resume play due to prolonged suspension and/or voluntarily give up the game will be charged 9hole rates.
2. Golfers whose tee time is affected by the suspension of play and have not teed off can get a full refund.
3. The Club may, in its absolute discretion and without prior notice or assigning any reasons, suspend or modify the control of play for the purpose of meeting special contingencies.